

PROCEEDINGS OF THE ST. MARTIN PARISH COUNCIL

REGULAR MEETING - NOVEMBER 5, 2018

The St. Martin Parish Council met in Regular Session convened at 5:03 P.M., Monday, November 5, 2018, Carroll J. Fuselier Meeting Room, St. Martin Parish Annex Building, 301 West Port Street, St. Martinville, Louisiana.

The meeting was called to order by Chairman Jason Willis.

The Invocation was read by Laci Laperouse and the Pledge of Allegiance was led by Neil Thibodeaux.

The following members were present: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux, Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr. Members absent: Jill Hebert and Albert Menard (excused). Also present: Parish President Chester Cedars and Parish Attorney Allan Durand.

A motion was made by Chris Tauzin and seconded by Lisa Nelson to approve the minutes of the St. Martin Parish Council Regular Meeting of October 2, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: Jill Hebert and Albert Menard (excused).

And the motion was declared adopted this 5th day of November, 2018.

A motion was made by Dean LeBlanc and seconded by Chris Tauzin to open the Public Hearing to obtain public comments regarding Ordinances being considered for final adoption.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: Jill Hebert and Albert Menard (excused).

And the motion was declared adopted this 5th day of November, 2018.

Chairman Jason Willis asked for public comments regarding Ordinances being considered for final adoption.

Clerk of the Council Laci Laperouse read each ordinance summary.

Upon hearing no comments from the audience regarding the proposed ordinances being considered for final adoption, the Chairman requested a motion to close the Public Hearing.

A motion was made by Chris Tauzin and seconded by Dean LeBlanc that the Public Hearing be closed.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: Jill Hebert and Albert Menard (excused).

And the motion was declared adopted this 5th day of November, 2018.

A motion was made by Byron Fuselier and seconded by Chris Tauzin that the following ordinance be adopted:

ORDINANCE NO. 18-11-1239-OR

AN ORDINANCE REDUCING THE SPEED LIMIT FOR MOTOR VEHICLES ON THE **BUTTE LAROSE PONTOON BRIDGE**, LOCATED IN DISTRICT 1, SECTION 11, TOWNSHIP 9 SOUTH, RANGE 7 EAST, ST. MARTIN PARISH, LOUISIANA, TO PROVIDE FOR THE PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

BE IT ORDAINED by the St. Martin Parish Council that it shall be unlawful for any person to drive any motor vehicle on the **BUTTE LAROSE PONTOON BRIDGE** in St. Martin Parish, Louisiana at a speed in excess of 5 miles per hour.

BE IT FURTHER ORDAINED that any person violating the provisions of this Ordinance shall be guilty of a misdemeanor, and, upon conviction shall suffer a fine of not less than \$10.00 nor more than \$50.00 at the discretion of the Court.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall become effective immediately upon approval of the St. Martin Parish Council and the signature of the Parish President.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Ordinance was declared adopted this 5th day of November, 2018.

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A motion was made by Daniel Richard, Jr. and seconded by Lisa Nelson that the following ordinance be adopted:

ORDINANCE NO. 18-11-1240-OR

AN ORDINANCE SETTING A **RIGHT TURN ONLY** FROM **SCHOOL STREET EXTENSION TO ALCIDE BONIN ROAD**, BETWEEN THE HOURS OF 7:00 A.M. TO 9:00 A.M. AND 2:00 P.M. TO 3:00 P.M., MONDAY THROUGH FRIDAY, DURING THE SCHOOL YEAR, LOCATED IN DISTRICT 9, SECTION 55, TOWNSHIP 8 SOUTH, RANGE 6 EAST, ST. MARTIN PARISH, LOUISIANA, AND TO PROVIDE FOR THE PENALTIES FOR THE VIOLATION THEREOF.

BE IT ORDAINED by the St. Martin Parish Council, as the governing authority of said Parish, that a **RIGHT TURN ONLY** from **SCHOOL STREET EXTENSION TO ALCIDE BONIN ROAD**, is hereby set between the hours of 7:00 A.M. to 9:00 A.M. and 2:00 P.M. to 3:00 P.M., Monday through Friday, during the school year, located in District 9, Section 55, Township 8 South, Range 6 East, St. Martin Parish, Louisiana.

BE IT FURTHER ORDAINED that any individual who violates the provisions of this Ordinance shall be fined not more than \$500.00 or imprisoned for not more than thirty (30) days, or both, at the discretion of the court, and each violation shall be considered a separate offense. No fine imposed pursuant hereto shall be subject to suspension.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall become effective immediately upon approval of the St. Martin Parish Council and the signature of the Parish President.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: Jill Hebert and Albert Menard (excused).

And the Ordinance was declared adopted this 5th day of November, 2018.

A motion was made by Neil Thibodeaux and seconded by Dean LeBlanc that the following ordinance be adopted:

ORDINANCE NO. 18-11-1241-OR

AN ORDINANCE SETTING THE SPEED LIMIT FOR MOTOR VEHICLES ON **OSCAR GUIDRY ROAD**, LOCATED IN DISTRICT 4, SECTIONS 70 AND 71, TOWNSHIP 9 SOUTH, RANGE 6 EAST, ST. MARTIN PARISH, LOUISIANA, TO PROVIDE FOR THE PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

BE IT ORDAINED by the St. Martin Parish Council that it shall be unlawful for any person to drive any motor vehicle on **OSCAR GUIDRY ROAD** in St. Martin Parish, Louisiana at a speed in excess of 25 miles per hour.

BE IT FURTHER ORDAINED that any person violating the provisions of this Ordinance shall be guilty of a misdemeanor, and, upon conviction shall suffer a fine of not less than \$10.00 nor more than \$50.00 at the discretion of the Court.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall become effective immediately upon approval of the St. Martin Parish Council and the signature of the Parish President.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Ordinance was declared adopted this 5th day of November, 2018.

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A motion was made by Neil Thibodeaux and seconded by Dean LeBlanc that the following ordinance be adopted:

ORDINANCE NO. 18-11-1242-OR

AN ORDINANCE REDUCING THE SPEED LIMIT FOR MOTOR VEHICLES ON A PORTION OF SECTION 28 ROAD (1005-1134), LOCATED IN DISTRICT 4, SECTIONS 25, 31, 36, AND 74, TOWNSHIP 9 SOUTH, RANGES 6 EAST AND 7 EAST, ST. MARTIN PARISH, LOUISIANA, TO PROVIDE FOR THE PENALTY FOR THE VIOLATION OF THIS ORDINANCE.

BE IT ORDAINED by the St. Martin Parish Council that it shall be unlawful for any person to drive any motor vehicle on A PORTION OF SECTION 28 ROAD (1005-1134) in St. Martin Parish, Louisiana, at a speed in excess of 35 miles per hour;

BE IT FURTHER ORDAINED that any person violating the provisions of this Ordinance shall be guilty of a misdemeanor, and, upon conviction shall suffer a fine of not less than \$10.00 nor more than \$50.00 at the discretion of the Court;

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

This Ordinance shall become effective immediately upon approval of the St. Martin Parish Council and the signature of the Parish President.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

- YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux, Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
- NAYS: None.
- ABSTAIN: None.
- ABSENT: Jill Hebert and Albert Menard (excused).

And the Ordinance was declared adopted this 5th day of November, 2018.

A motion was made by Dean LeBlanc and seconded by Lisa Nelson that the following ordinance be adopted:

ORDINANCE NO. 18-11-1243-OR

An Ordinance to amend Ordinance Number 17-12-1205-OR and/or Ordinance Number 15-05-1095-OR, all relative to the St. Martin Parish Pay Schedule, as follows: to change the title/position of Assistant Clerk of the Council/Executive Branch Liaison in Pay Range 10 to Deputy Clerk of the Council/Public Information Officer; to change the title/position of Building Permits Agent in Pay Range 7 to Building Permits Agent/Clerk; to change the title/position of Compliance Technician in Pay Range 9 to Solid Waste/Compliance Technician; and to add additional Steps 17 - 20 to each Pay Range reflected on the aforesaid Pay Schedule, all pursuant to Section 2-10 of the Home Rule Charter of St. Martin Parish, Louisiana.

WHEREAS, in the preparation of the FY 2019 Budget, the Parish President and his administrative staff have determined that several positions on the St. Martin Parish Pay Schedule do not accurately reflect the job duties and responsibilities attendant to the said positions; and

WHEREAS, the Parish President and his administrative staff have further determined that several of the positions on the said Pay Schedule do not comport with the descriptions set forth on the Organizational Chart of the St. Martin Parish Government; and

WHEREAS, the St. Martin Parish Council, acting in concert and in cooperation with the Parish President, has determined that additional steps should be added to all Pay Ranges reflected on the current Pay Schedule of the Parish, increasing the steps in all Pay Ranges to twenty (20):

BE IT, THEREFORE, ORDAINED that the St. Martin Parish Government's Rules and Procedures Manual, including, but not limited to, Rule 4.0 thereof pertaining to the Pay Schedule, be and is hereby amended as follows to reflect:

- A. The changing of the title/position of Assistant Clerk of the Council/Executive Branch Liaison to Deputy Clerk of the Council/Public Information Officer and the confirmation of the title/position in Pay Range 10, effective July 1, 2018;
- B. The changing of the title/position of Building Permits Agent in Pay Range 7 to Building Permits Agent/Clerk; and,
- C. The changing of the title/position of Compliance Technician in Pay Range 9 to Solid Waste/Compliance Technician.

BE IT FURTHER ORDAINED that the Pay Schedule referenced in Rule 4.02(a) of the St. Martin Parish Government's Rules and Procedures Manual be revised and amended, retroactively to July 1, 2018, to add Steps 17 - 20 to each Pay Range of the aforesaid schedule, and thus to read as follows:

"Pay Schedule: The pay structure shall be contained in one general schedule for all employees in the parish service. The general schedule shall consist of thirty (30) Pay Ranges. Each Pay Range will be divided into twenty (20) Steps with each pay Step within its respective Range being 5% higher than the Step immediately preceding it."

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon approval of the St. Martin Parish Council and the signature of the Parish President.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: Jill Hebert and Albert Menard (excused).

And the Ordinance was declared adopted this 5th day of November, 2018.

A motion was made by Dean LeBlanc and seconded by Lisa Nelson that the following resolution be adopted:

RESOLUTION NO. 18-097-RS

AUTHORIZING RESOLUTION

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR A GRANT UNDER 49 CFR 5311, NON-URBANIZED AREA FORMULA PROGRAM AND/OR 49 CFR 5309, DISCRETIONARY CAPITAL PROGRAM.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs; and

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by ST. MARTIN PARISH COUNCIL:

1. That the PARISH PRESIDENT is authorized to execute and file an application on behalf of ST. MARTIN PARISH GOVERNMENT with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to the Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5309.

2. That the PARISH PRESIDENT is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the PARISH PRESIDENT is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the PARISH PRESIDENT is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the PARISH PRESIDENT is authorized to execute grant contract agreements on behalf of ST. MARTIN PARISH GOVERNMENT with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

A motion was made by Lisa Nelson and seconded by Dean LeBlanc that the following resolution be adopted:

RESOLUTION NO. 18-098-RS

WHEREAS, Louisiana has approximately 326,000 veterans who have worn its nation's uniform in defense of freedom; and

WHEREAS, we can never repay our debt to our veterans for the privilege of liberty, for it is beyond any tangible price, but we can show our gratitude and appreciation for their exemplary deeds; and

WHEREAS, our Armed Forces have earned a special day, in which Louisiana's citizens – and more particularly the citizens of St. Martin Parish – may focus on their heroic accomplishments, and pay tribute with our hearts and minds to our living veterans and their deceased comrades, remembering to visit them in their places of rest, our hospitals and their homes; and

WHEREAS, in order that we pay meaningful tribute to those men and women who proudly served in our Armed Forces, Congress has provided that November 11th shall be set aside each year as a legal public holiday to honor America's veterans.

NOW, THEREFORE, BE IT RESOLVED by the St. Martin Parish Council, in Regular Session convened this 5th day of November, 2018, that the Council does hereby proclaim Sunday, November 11, 2018, as

VETERANS DAY

in St. Martin Parish and in recognition of their valor, the Council urges all citizens of St. Martin Parish to join in a fitting salute to our veterans by commemorating the day with proper observances, public tribute, ceremonial and private prayers for those who so served.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

A motion was made by Dean LeBlanc and seconded by Chris Tauzin that the following resolution be adopted:

RESOLUTION NO. 18-099-RS

WHEREAS, according to the St. Martin Parish Home Rule Charter, Section 2.09. Independent Audit, “The Council shall provide for an annual independent post fiscal year audit, and such additional audits as it deems necessary, of the accounts and other evidence of financial transactions of the Parish government, including those of all parish government departments, offices or agencies”; and

WHEREAS, the Parish of St. Martin has engaged the services of Maraist & Maraist Certified Public Accountants for the past several years to conduct their annual audit; and

WHEREAS, the Parish is satisfied with the quality of services rendered and the reasonableness of the fees charged for said audit.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council, in Regular Session convened this 5th day of November, 2018, does hereby approve engaging the services of Maraist & Maraist Certified Public Accountants to conduct the annual audit for the year 2018 for St. Martin Parish.

BE IT FURTHER RESOLVED by the St. Martin Parish Council, that the Parish President be and he is hereby empowered, authorized, and directed to execute an “Engagement Agreement” with Maraist & Maraist CPAs for the year 2018 audit.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

A motion was made by Lisa Nelson and seconded by Byron Fuselier that the following resolution be adopted:

RESOLUTION NO. 18-100-RS

WHEREAS, a vacancy exists on the St. Martin Parish 911 Emergency Board of Commissioners; and

WHEREAS, Mr. Brody Miller has been recommended to fill the vacancy created by Mr. Brian Castille's resignation.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby appoint Mr. Brody Miller to fill the unexpired term of Mr. Brian Castille on the St. Martin Parish 911 Emergency Board of Commissioners; said term expires on March 1, 2020.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

A motion was made by Byron Fuselier and seconded by Chris Tauzin that the following resolution be adopted:

RESOLUTION NO. 18-101-RS

WHEREAS, the St. Martin Parish Council is interested in reappointing members of the St. Martin Parish Bayou Teche Advisory Council whose terms will expire.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby reappoint Mr. Bernard “Ben” Breaux, Mrs. Charlene L. Guidry, and Mr. Mark Zastrow to serve as members of the St. Martin Parish Bayou Teche Advisory Council for three (3) year terms, expiring on November 8, 2021.

This Resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
- NAYS: None.
- ABSTAIN: None.
- ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

A motion was made by Chris Tauzin and seconded by Byron Fuselier that the following resolution be adopted:

RESOLUTION NO. 18-102-RS

A Resolution authorizing the Parish President to execute an agreement with the State of Louisiana, Division of Administration, Office of Community Development implementing grant proceeds under the Community Development Block Grant Disaster Program.

WHEREAS, in the aftermath of the 2016 Severe Storms and Flooding Events, the United States Congress appropriated funds to the United States Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery; and

WHEREAS, the Office of Community Development (“OCD”) administers the State’s CDBG disaster recovery program; and

WHEREAS, on February 16, 2017, HUD approved Louisiana’s Initial Action Plan for the Utilization of CDBG Funds in Response to the 2016 Severe Storms and Flooding Events (the “Action Plan”); and

WHEREAS, Amendment Number 1 to the Action Plan provides for a required nonfederal share of FEMA Public Assistance Grants related to the 2016 Severe Storms and Flooding Events; and

WHEREAS, the OCD in connection with the Action Plan will make available disaster recovery funds to St. Martin Parish not to exceed the non-federal cost share of eligible activities, the maximum amount being \$26,361.75; and

WHEREAS, to be eligible to receive the non-federal cost share referenced herein an intergovernmental agreement must be confected between St. Martin Parish and OCD whereby the former agrees to comply with all federal and state laws relative to the award; and

WHEREAS, the Parish President, Chester R. Cedars, and St. Martin Parish Council find and conclude that such an agreement will serve a public function and purpose, and thus will inure to the benefit of the citizens of St. Martin Parish, Louisiana:

NOW, THEREFORE, BE IT RESOLVED that the Parish President be and is hereby authorized, directed and empowered to enter into an agreement with the State of Louisiana, Division of Administration, Office of Community Development-Disaster Recovery Unit implementing the Grant Disaster Recovery Program.

BE IT FURTHER RESOLVED that any accord confected by and between the Parish President on behalf of the St. Martin Parish and OCD for shall contain such terms, conditions, and provisions as the Parish President, acting in accordance with Section 3-09 of the Home Rule Charter of St. Martin Parish, and acting in his uncontrolled discretion, may deem appropriate.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

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A motion was made by Byron Fuselier and seconded by Lisa Nelson that the following resolution be adopted:

RESOLUTION NO. 18-103-RS

WHEREAS, a contract for the Stephenville Wastewater Treatment Plant Upgrade Project, was awarded to low bidder, Sealevel Construction, Inc., in the amount of \$986,900.00; and

WHEREAS, Comeaux Engineering & Consulting has recommended Change Order No. 2 with no dollar amount change; and

WHEREAS, Change Order No. 2 involves increasing the insurance premium to extend the policy due to High Water conditions delaying work completion; and

WHEREAS, Change Order No. 2 includes an increase in Contract Time of eighty four (84) days for a completion date of July 23, 2018.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby ratify the Parish President's signature on Change Order No. 2 for an eighty four (84) day Contract Time extension for the Stephenville Wastewater Treatment Plant Upgrade Project, by Sealevel Construction, Inc.

This Resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux, Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
- NAYS: None.
- ABSTAIN: None.
- ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

A motion was made by Byron Fuselier and seconded by Lisa Nelson that the following resolution be adopted:

RESOLUTION NO. 18-104-RS

WHEREAS, a contract for the Stephenville Wastewater Treatment Plant Upgrade Project, was awarded to low bidder, Sealevel Construction, Inc., in the amount of \$986,900.00; and

WHEREAS, Comeaux Engineering & Consulting has recommended Change Order No. 3 with no dollar amount change; and

WHEREAS, Change Order No. 3 is amending the scope of work to remove a portion of the stairway handrail; furnish and install grating to eliminate void between existing stairway platform and tablet platform with necessary structural posts for grating; and furnish and install handrails around tablet platform as required for safety modifications.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby authorize, direct and empower the Parish President to execute Change Order No. 3 with no dollar amount change for the Stephenville Wastewater Treatment Plant Upgrade Project, by Sealevel Construction, Inc.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Lisa Nelson, Jason Willis, Neil Thibodeaux,
Chris Tauzin, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: Jill Hebert and Albert Menard (excused).

And the Resolution was declared adopted this 5th day of November, 2018.

Clerk of the Council Laci Laperouse read the ordinances introduced for publication, as follows:

SUMMARY NO. 1244-OR (Introduced by Jason Willis, District 3)

An Ordinance to adopt the Sinking Fund and Operating and Maintenance Budgets for the Year 2019.

SUMMARY NO. 1245-OR (Introduced by Dean LeBlanc, District 8)

An Ordinance to adopt the Parish Capital Outlay Budget for the Year 2019.

SUMMARY NO. 1246-OR (Introduced by Neil Thibodeaux, District 4)

An Ordinance setting a No Thru Truck Traffic on Cormier Road, located in District 4.

SUMMARY NO. 1247-OR (Introduced by Lisa Nelson, District 2)

An Ordinance to amend and supplement Ordinance No. 14-11-1083-OR, adding and/or supplementing the specific land use as regards that certain tract of property containing 10.307 acres, more or less, situated at the corner of Maurice Road and Hughes.

Parish President Chester Cedars updated the Council Members on several projects and other pertinent topics, as follows:

Louisiana Highway 352/Henderson Levee Road - Parish President Chester Cedars mentioned a follow-up meeting will be held November 13, 2018, with Senator Fred Mills, Representative Mike Huval, representatives from Governor's Office of Homeland Security and Emergency Preparedness, Department of Transportation and Development, Mayor of Henderson Sherbin Collette, as well as representatives of the Atchafalaya Levee District regarding the repairs of Louisiana Highway 352/Henderson Levee Road.

Electronic Timekeeping - Parish President Chester Cedars stated the electronic timekeeping is currently operating and reminded the Council Members this new system will save a lot of human resource time and also be more accurate. Parish President Chester Cedars stated the employees will use both systems over the next several weeks to ensure its effectiveness. Parish President Chester Cedars is hopeful the new system will solely be used by January 2019. Parish President Chester Cedars also mentioned implementing a management system for Public Works. Parish President Chester Cedars stated this will allow the Council Member, as well as the general public to have information readily available to them.

Road Improvements - Parish President Chester Cedars mentioned most of the Council Members have met with him regarding road projects. Parish President Chester Cedars stated if a Council Member has not met with him yet regarding road projects, they need to do so immediately as he will be meeting with the engineers in December to discuss 2019 road projects.

Budget Observations - Parish President Chester Cedars mentioned since the presentation of the original budget for FY 2019 at the October meeting, he and Finance Director Sean Hundley have entertained observations and comments from both Council Members and department supervisors. Parish President Chester Cedars said a few changes have been made, and will be provided to the Council Members for review and adoption at the Regular meeting in December. Parish President Chester Cedars added, at that time, amendments to the FY 2018 budget will be presented.

Bridge Inspections - Parish President Chester Cedars stated the 2018 Department of Transportation and Development bridge inspections have concluded. Parish President Chester Cedars reminded the Council Members of the two (2) structures closed: a bridge on Division Road (District 1) and the Potato Shed Road bridge (District 8) next to Bayou Land Seafood. Parish President Chester Cedars stated St. Martin Parish Government is proceeding with plans to replace the Potato Shed Road Bridge; in fact, St. Martin Parish Government is attempting to locate surplus bridge panels from neighboring Parishes which will expedite the replacement. Parish President Chester Cedars stated St. Martin Parish Government is in the process of obtaining cost estimates to repair the Division Road Bridge. Parish President Chester Cedars stated he intends to work on both and, if funding is available, to commence work simultaneously.

Parish President Chester Cedars added St. Martin Parish Government should never have any of our bridges fail a Department of Transportation and Development inspection. Parish President Chester Cedars stated this is one of the reasons he would like a more aggressive inspection program and to insure adequate funding in our budget to be proactive as opposed to reactive.

Bayou Estates Flood Gate Project - Parish President Chester Cedars reminded the Council Members that at the last committee meeting he informed them that on September 7, 2018, he along with Council Member Byron Fuselier, Planning & Zoning Coordinator/Project Manager Heath Babineaux, project engineer Mo Saleh, met with two (2) property owners who objected to the project, as designed. Parish President Chester Cedars stated a revised plan has been approved, and Mr. Saleh informed Heath Babineaux on November 1, 2018, that after meeting with the Army Corps

of Engineers, he believes construction may commence before the end of this year. Parish President Chester Cedars stated this would put the project completion date by early summer.

Proposed Constitutional Amendment No. 3 - Parish President Chester Cedars reminded the Council Members of the Resolution adopted at the October meeting supporting the passage of proposed Amendment Number 3 to Louisiana's 1974 Constitution.

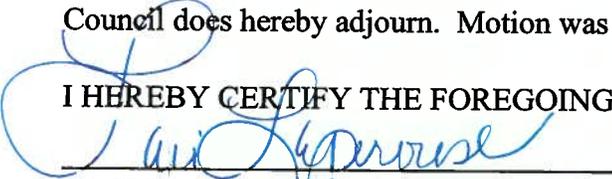
Sexual Harassment Training - Parish President Chester Cedars advised the Council Members by virtue of Act 270 of the 2018 Regular Session, the Louisiana Legislature mandated one (1) hour of annual training on preventing sexual harassment for all local and state public employees. As a consequence of this edict, all employees will receive the mandated training on November 29, 2018. At the same time, a one (1) hour class of ethics training will be provided. Parish President Chester Cedars invited each of the Council Members to attend these training sessions.

Best Practices Seminar - Parish President Chester Cedars stated on Wednesday, October 31, 2018, a few employees of St. Martin Parish Government, along with the Clerk of the Council and Deputy Clerk of the Council/PIO, attended a best practices seminar in Lafayette sponsored by the Louisiana Legislative Auditor. Parish President Chester Cedars stated the information presented at this seminar was very valuable and pertinent to St. Martin Parish Government operations. Parish President Chester Cedars mentioned the attendees have briefly shared with him some of the data, and he will be meeting with them in the near future to discuss the information in more detail. Parish President Chester Cedars added this seminar was free of charge.

Prior to adjournment, Council Members discussed items not requiring Council action.

A motion was made by Chris Tausin seconded by Lisa Nelson that the St. Martin Parish Council does hereby adjourn. Motion was unanimously approved.

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE:



LACI LAPEROUSE
CLERK OF THE COUNCIL