

PROCEEDINGS OF THE ST. MARTIN PARISH COUNCIL

REGULAR MEETING - FEBRUARY 2, 2021

The St. Martin Parish Council met in Regular Session convened at 5:00 P.M., Tuesday, February 2, 2021, Carroll J. Fuselier Meeting Room, St. Martin Parish Annex Building, 301 West Port Street, St. Martinville, Louisiana.

The meeting was called to order by Chairman Chris Tauzin.

The Invocation was read by Laci Laperouse, and the Pledge of Allegiance was led by Vincent Alexander.

The following members were present: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr. Members absent: None. Also present: Parish President Chester Cedars, Director of Administration Calder Hebert, Director of Finance Sean Hundley, Director of Public Works Kasey Courville, P.E., Deputy Clerk of the Council/PIO Brooke Gillespie and Parish Attorney Allan Durand.

A motion was made by Byron Fuselier and seconded by Carla JeanBatiste to approve the minutes of the St. Martin Parish Council Regular Meeting of January 5, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

And the motion was declared adopted this 2nd day of February, 2021.

Clerk of the Council Laci Laperouse read Special Business Item A): RULE TO SHOW CAUSE to address nuisance property at 1020 Reams Boulevard, St. Martinville, Louisiana. Property allegedly owned by Jocqueline Jude Guidry.

After hearing testimony from Parish President Chester Cedars and Compliance Officer Ronald Solarie, and upon reviewing the photographs taken by Mr. Solarie (*on-file*), the Council found that the condition of the property renders it a "Nuisance" because of its dilapidated and

overgrown status plus the existence of junk and debris on the premises. No one appeared on behalf of the owner.

Therefore, a motion was made by Byron Fuselier and seconded by Brook Champagne authorizing Parish President Chester Cedars to proceed with an Order of Condemnation and Abatement.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

And the motion was declared adopted this 2nd day of February, 2021.

Clerk of the Council Laci Laperouse read Special Business Item B): RULE TO SHOW CAUSE to address nuisance property at 2739 Main Highway, Breaux Bridge, Louisiana. Property allegedly owned by Nicholas James Melancon.

After testimony from Parish President Chester Cedars and Compliance Officer Ronald Solarie, and upon reviewing the photographs taken by Mr. Solarie (*on-file*), the Council found that the condition of the property renders it a "Nuisance" because of its dilapidated and overgrown status plus the existence of junk and debris on the premises. No one appeared on behalf of the owner.

Therefore, a motion was made by David Poirier and seconded by Brook Champagne authorizing Parish President Chester Cedars to proceed with an Order of Condemnation and Abatement.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

And the motion was declared adopted this 2nd day of February, 2021.

A motion was made by Carla JeanBatiste and seconded by Dean LeBlanc that the following resolution be adopted:

RESOLUTION NO. 21-009-RS

WHEREAS, the St. Martin Parish Government is operating the Breaux Bridge and Cecilia Health Units due to the State of Louisiana’s decision to end their operations at these two sites; and

WHEREAS, St. Martin Parish Government is now a contracted vendor with the Women, Infants, and Children Program (WIC); and

WHEREAS, a requirement of this contract is to provide nutritional educational services; and

WHEREAS, this is a specialty service which must be provided by a certified technician; and

WHEREAS, said contract with St. Martin Parish Government and Jaime M. Rinaudo is for one (1) year and shall be effective February 1, 2021, and will expire on January 31, 2022.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby authorize Parish President Chester Cedars to execute a contract in behalf of the St. Martin Parish Government with Jaime M. Rinaudo to provide nutritional educational services.

This Resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
- NAYS: None.
- ABSTAIN: None.
- ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

A motion was made by Tangie Narcisse and seconded by Byron Fuselier that the following resolution be adopted:

RESOLUTION NO. 21-010-RS

WHEREAS, the St. Martin Parish Government needs the services of the Lafayette Juvenile Detention Home to detain St. Martin Parish juveniles committed by the Courts to the Louisiana Department of Corrections; and

WHEREAS, the Detention Home requires as a condition of its acceptance, assurances from St. Martin Parish Government that it shall pay the Lafayette Juvenile Detention Home a current daily per diem of \$250.00 per day per each juvenile from St. Martin Parish so committed, plus any medical expenses in excess of routine medical matters handled by the Lafayette Juvenile Detention Home's regular physician.

NOW, THEREFORE, BE IT RESOLVED by the St. Martin Parish Council, in Regular Session convened this 4th day of February, 2021, that the Parish President be, and he is hereby authorized, directed and empowered to enter into an agreement embodying the mutual considerations contained therein with the Lafayette Juvenile Detention Home for 2021.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

A motion was made by Byron Fuselier and seconded by Brook Champagne that the following resolution be adopted:

RESOLUTION NO. 21-011-RS

WHEREAS, the St. Martin Parish Government is required to complete the Louisiana System Survey and Compliance Questionnaire for Audit Engagement of Government Entities annually; and

WHEREAS, the St. Martin Parish Government has contracted with Maraist & Maraist, Certified Public Accountants, to conduct the financial audit of fiscal year ending December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby authorize the execution of the Louisiana Compliance Questionnaire for the audit for the fiscal year ending December 31, 2020.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

A motion was made by Chris Tauzin and seconded by Dean LeBlanc that the following resolution be adopted:

RESOLUTION NO. 21-012-RS

WHEREAS, due to the passing of Mr. Eddie Dumatrait, a member of the St. Martin Parish Planning Commission, a vacancy exists on said board; and

WHEREAS, the St. Martin Parish Council has accepted the request of Mr. Joey Picard to fill the unexpired term of Mr. Dumatrait on the St. Martin Parish Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby appoint Mr. Joey Picard as a member of the St. Martin Parish Planning Commission; said term expires on June 14, 2022.

This Resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
- NAYS: None.
- ABSTAIN: None.
- ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

A motion was made by Vincent Alexander and seconded by David Poirier that the following resolution be adopted:

RESOLUTION NO. 21-013-RS

AUTHORIZING RESOLUTION

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR A GRANT UNDER 49 CFR 5311, FORMULA GRANT FOR RURAL AREAS AND/OR 49 CFR 5339, GRANTS FOR BUS AND BUS FACILITY PROGRAM.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs; and

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by the ST. MARTIN PARISH COUNCIL:

1. That the PARISH PRESIDENT is authorized to execute and file an application on behalf of ST. MARTIN PARISH GOVERNMENT with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.

2. That the PARISH PRESIDENT is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the PARISH PRESIDENT is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.
4. That the PARISH PRESIDENT is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the PARISH PRESIDENT is authorized to execute grant contract agreements on behalf of ST. MARTIN PARISH GOVERNMENT with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

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A motion was made by Daniel Richard, Jr. and seconded by Brook Champagne that the following resolution be adopted:

RESOLUTION NO. 21-014-RS

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby reschedule the February 2021 Public Works and Administrative/Finance Committee Meetings from Tuesday, February 16, 2021, to Monday, February 15, 2021, at their usually scheduled times in the Carroll J. Fuselier Meeting Room, St. Martin Parish Annex Building, 301 West Port Street, St. Martinville, Louisiana.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin,
Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

A motion was made by David Poirier and seconded by Dean LeBlanc that the following resolution be adopted:

RESOLUTION NO. 21-015-RS

A Resolution approving and authorizing the execution of a contract with Sellers & Associates, Inc. to provide services for the evaluation and investigation into the feasibility of consolidation of the St. Martin Parish Industrial Park Water System and potential water systems.

WHEREAS, the St. Martin Parish Government, acting through its Parish President has conferred with several federal and state agencies exploring the feasibility of the consolidation of the St. Martin Parish Industrial Park Water System and several local systems; and

WHEREAS, several local and rural water systems have expressed an interest in a consolidation; and

WHEREAS, the services of an engineering firm is necessary to evaluate this prospect and to inspect the interested systems, assemble district boundaries, and prepare drawings of the infrastructure of the said systems; and

WHEREAS, the firm of Sellers & Associates, Inc. has previously provided St. Martin Parish Government with consulting services relative to the subject consolidation concept and has performed services for many of the interested systems; and

WHEREAS, Sellers & Associates, Inc. has enjoyed a successful professional relationship with St. Martin Parish Government for many years:

BE IT, THEREFORE, RESOLVED that the Parish President be and is hereby authorized to retain the services of Sellers & Associates, Inc. for engineering services related to the investigation, evaluation, and development of the concept of a consolidation of the St. Martin Parish Industrial Park Water System and several other local and rural systems.

BE IT FURTHER RESOLVED that the Parish President be and hereby authorized and directed to execute any and all documents necessary to effectuate this resolution under such terms, conditions, and provisions he deems necessary and proper in his uncontrolled discretion.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin,
Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

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A motion was made by Byron Fuselier and seconded by David Poirier that the following resolution be adopted:

RESOLUTION NO. 21-016-RS

WHEREAS, a contract for the Four Mile Bayou Bridge Replacements Project, was awarded to low bidder, M. Matt Durand, L.L.C., with a Base Bid in the amount of \$679,946.00; and

WHEREAS, Huval and Associates has recommended Change Order No. 2 in the amount of \$35,034.00 (increase).

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby authorize, direct and empower the Parish President to execute Change Order No. 2 in the amount of \$35,034.00 (increase) for the Four Mile Bayou Bridge Replacements Project, by M. Matt Durand, L.L.C.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin,
Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

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A motion was made by Carla JeanBatiste and seconded by Byron Fuselier that the following resolution be adopted:

RESOLUTION NO. 21-017-RS

WHEREAS, a contract for the Cade Park Pavilion, Basketball Court, and Paving Project, was awarded to low bidder, JC Construction, L.L.C. in the amount of \$1,776,000.00 (Base Bid and Alternates 1 & 2); and

WHEREAS, Vermilion Architects, L.L.C. has recommended Change Order No. 5 with no dollar amount change; and

WHEREAS, Change Order No. 5 includes a Twenty-One (21) day Contract Time extension.

NOW, THEREFORE, BE IT RESOLVED that the St. Martin Parish Council does hereby authorize, direct and empower the Parish President to execute Change Order No. 5 for a Twenty-One (21) day Contract Time extension for the Cade Park Pavilion, Basketball Court, and Paving Project, by JC Construction, L.L.C.

This Resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
- NAYS: None.
- ABSTAIN: None.
- ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

A motion was made by Carla JeanBatiste and seconded by David Poirier that the following resolution be adopted:

RESOLUTION NO. 21-018-RS

RESOLUTION OF ACCEPTANCE

A RESOLUTION AUTHORIZING AND DIRECTING THE PARISH PRESIDENT TO EXECUTE FOR AND ON BEHALF OF THE ST. MARTIN PARISH GOVERNMENT, ST. MARTIN PARISH, LOUISIANA, A CERTIFICATE OF SUBSTANTIAL COMPLETION, PERTAINING TO THE CADE PARK PAVILION, BASKETBALL COURT, AND PAVING PROJECT, ST. MARTIN PARISH, LOUISIANA.

WHEREAS, JC Construction, L.L.C., 228 Jared Drive, Broussard, Louisiana 70518, has substantially completed the work on the Cade Park Pavilion, Basketball Court, and Paving Project, St. Martin Parish, Louisiana.

NOW, THEREFORE, BE IT RESOLVED by the St. Martin Parish Council, that Parish President Chester Cedars be and he is hereby empowered, authorized, and directed to execute a Certificate of Substantial Completion for and on behalf of the St. Martin Parish Government accepting the work on the Cade Park Pavilion, Basketball Court, and Paving Project, St. Martin Parish, Louisiana, as being complete.

BE IT FURTHER RESOLVED that he be authorized and directed to have a copy of said Certificate recorded in the mortgage records of St. Martin Parish, Louisiana.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Byron Fuselier, Carla JeanBatiste, Tangie Narcisse, David Poirier, Chris Tauzin, Brook Champagne, Vincent Alexander, Dean LeBlanc and Daniel Richard, Jr.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

And the Resolution was declared adopted this 2nd day of February, 2021.

NOTICE OF ACCEPTANCE

TO WHOM IT MAY CONCERN, and especially all subcontractors, architects, engineers, master-mechanics, workmen, laborers, and furnishers of material, machinery, and fixtures.

Public Notice is given, according to law, that the undersigned Owner has accepted the work done by JC Construction, L.L.C., 228 Jared Drive, Broussard, Louisiana 70518, under its contract with said Firm pertaining to the Cade Park Pavilion, Basketball Court, and Paving Project, St. Martin Parish, Louisiana.

All subcontractors, architects, engineers, master-mechanics, workmen, laborers, and furnishers of materials, machinery, fixtures, and supplies must assert whatever claims they have against the said Contractor, growing out of the execution of the Contract.

THUS DONE AND SIGNED at St. Martin Parish, Louisiana on this 2nd day of February, 2021.

OWNER: ST. MARTIN PARISH GOVERNMENT

BY: /s/ Chester R. Cedars
Parish President Chester R. Cedars

Clerk of the Council Laci Laperouse read the ordinance introduced for publication, as follows:

SUMMARY NO. 1313-OR (Introduced by Chris Tauzin, District 5)

An Ordinance to approve revisions and additions to the Policies and Procedures Manual of the St. Martin Parish Government and the approval of the appointment of a Personnel Director or Officer by the Parish President and the amendment of the Parish's Organizational Chart accordingly.

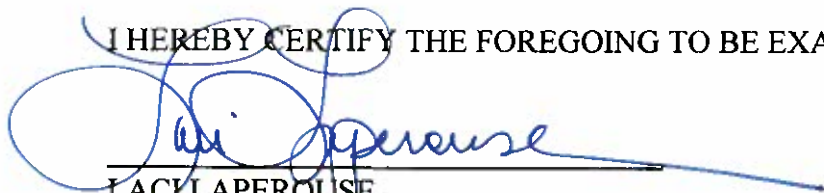
Prior to adjournment, Parish President Chester Cedars discussed a few items not requiring Council action. Parish President Chester Cedars advised the Council that at their February 15, 2021 Committee Meeting, Chief Demographer Mike Hefner of Geographic Planning & Demographic Services, L.L.C. will discuss reapportionment. Parish President Chester Cedars requested the Council Members begin looking for a representative to serve on the Citizen Reapportionment Committee. Parish President Chester Cedars added a resolution will also need to be placed on the

March Regular Meeting agenda to retain Mr. Hefner to provide demographer services to complete the reapportionment for St. Martin Parish. Parish President Chester Cedars gave an update on COVID-19 vaccines, adding there is information related to vaccine locations, and other updates on the Parish's website. Parish President Chester Cedars urged the Council Members to read the draft Policy and Procedures and contact him should they have any questions and/or concerns. Parish President Chester Cedars added that Ordinance Summary No. 1313-OR will be amended, removing the appointment of Personnel Officer Kim Duplechain and following through with that portion by resolution.

Council Member Vincent Alexander requested to speak and ask questions regarding the draft Policy and Procedures. Parish President Chester Cedars along with Chairman Chris Tauzin explained to Council Member Vincent Alexander that no discussion can be had until the public hearing of said Ordinance Summary No. 1313-OR adding that the Summary was for publication purposes only. Parish President Chester Cedars urged Council Member Vincent Alexander to schedule an appointment with him to discuss any questions/concerns he may have.

A motion was made by Dean LeBlanc seconded by Byron Fuselier that the St. Martin Parish Council does hereby adjourn. Motion was unanimously approved.

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE:



LACY LAPEROUSE
CLERK OF THE COUNCIL